



APPOINTMENT, LATE ARRIVAL & CANCELLATION POLICIES

ALL OF THE STAFF VALUE AND RESPECT YOUR TIME AND EXPECT THE SAME IN RETURN.

WE WANT YOUR EXPERIENCE TO MEET AND EXCEED YOUR NEEDS. AS SUCH, WE HAVE POLICIES IN PLACE TO PROTECT YOUR TIME AND OURS.

IF YOU ARE A NEW CLIENT OR AN EXISTING CLIENT RECEIVING A NEW SERVICE, PLEASE ARRIVE AT LEAST 10 MINUTES EARLY TO FILL OUT ANY NECESSARY PAPERWORK.

WE WANT YOU TO BE ABLE TO RELAX AND HAVE PLENTY OF TIME TO CONSULT WITH THE PROVIDER AND NOT FEEL RUSHED.

WE WANT YOU TO HAVE THE ALLOTTED TIME AVAILABLE SO THAT YOU RECEIVE THE UTMOST CARE.

SHOULD YOU ARRIVE LATE, WE MAY HAVE TO RESCHEDULE YOUR APPOINTMENT.

IF YOU ARE A NEW CLIENT YOUR APPOINTMENT WILL BE SECURED WITH A CREDIT CARD TO ENSURE THAT YOUR APPOINTMENT IS ESTABLISHED AND THAT YOU WILL BE SEEN PROMPTLY.

WE WILL TRY TO CONTACT YOU THE DAY BEFORE AS A FRIENDLY REMINDER, HOWEVER, IT IS YOUR RESPONSIBILITY TO ARRIVE ON TIME FOR YOUR APPOINTMENT.

AS A COURTESY, PLEASE REMEMBER TO CALL US AS SOON AS YOU KNOW THAT YOU WILL BE UNABLE TO MAKE YOUR SCHEDULED APPOINTMENT AND WE'D BE HAPPY TO REBOOK IT FOR YOU.

IF YOU FAIL TO KEEP YOUR APPOINTMENT AND DO NOT CALL 24 HOURS PRIOR, A CHARGE WILL BE BILLED TO YOUR CREDIT CARD ON FILE.

IF YOU ARE AN EXISTING PATIENT AND HAVE HAD TWO (2) NO SHOWS OR CANCELLATIONS WITH LESS THAN 24 HOUR NOTICE, YOU WILL BE REQUIRED TO SECURE FUTURE APPOINTMENTS BY PUTTING A CREDIT CARD ON FILE WITH US. IF YOU FAIL TO GIVE US 24 HOURS NOTICE TO CANCEL OR RESCHEDULE YOUR APPOINTMENT A CHARGE WILL BE BILLED TO YOUR CREDIT CARD ON FILE. THE FOLLOWING ARE OUR FEES: APPOINTMENT W/DR. OR RN \$50 NO SHOW FEE WE APPRECIATE YOUR UNDERSTANDING AND COOPERATION REGARDING THESE POLICIES.

BY SIGNING BELOW, I ACKNOWLEDGE AND CERTIFY THAT I, , HAVE READ AND UNDERSTAND THE POLICY, AND THAT I AM SIGNING IT VOLUNTARILY.

PLEASE SIGN YOUR FULL NAME BELOW IF YOU AGREE

. 09/14/2023